

Mortar Board Policy
Conflict of Interest Statement

as of 01/08

The standard of behavior of Mortar Board, Inc., and the Mortar Board National Foundation Fund is that all staff and volunteers scrupulously avoid any conflict of interest (perceived or actual) between the interests of Mortar Board and their personal, professional, and business interests.

I understand that the purposes of this policy are to protect the integrity of Mortar Board’s decision-making process, to enable our members and other constituencies to have confidence in our integrity, and to protect the integrity and reputation of all volunteers and staff.

Upon or before election, hiring or appointment, the below is a full disclosure of interests, relationships, holdings (both direct and indirect) that could potentially result in a conflict of interest.

I understand this form will be updated as appropriate and at least annually.

In the course of meetings or activities, I will disclose any interests in a transaction or decision in which I (including my other nonprofit or business affiliation), my family and/or my significant other, employer, or close associates will receive a benefit or gain. After disclosure, I understand that I will be asked to either leave the room for the discussion or not participated in the discussion, and will not be permitted to vote on the question.

I understand that this policy is meant to be a supplement to good judgment, and will respect its spirit as well as its wording.

I, by my signature, acknowledge that I have read and understand the above Conflict of Interest Policy and that I will abide to and agree with such Policy.

Signed: _____

Printed Name: _____

Role within Mortar Board: _____

Date: _____

Disclosure of Interests:

<u>Nature of Relationship</u>	<u>Company or Organization</u>	<u>Potential Conflict</u>
-------------------------------	--------------------------------	---------------------------